

ENVIRONMENTAL HEALTH FOUNDATION of CANADA

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MINUTES of ANNUAL GENERAL MEETING: 28 APRIL 1997
RIMROCK HOTEL
BANFF, ALBERTA

1.0 Roll Call

The meeting was called to order at 15:11 by chairman Klaus Seeger. In attendance were:

Bruce Fortin	Tamela Carroll (for Pat Murray)
Keith Smith	Bryan Walton
Mike Reid	Charlie Young
Tim Roark	Klaus Seeger
Peter Rogers	

Regrets: Gerry Bonham

1.1 Errors and Omissions from the minutes of 2 March 1997

Under section 2.8, the corrected dollar amount should be \$1870.28
Under section 3.1, line 4, it should read "ground water" instead of "sewage".

1.2 Approval of Minutes of 2 March 1997

Moved: C. Young

Seconded: K. Smith; that the minutes of 2 March 1997 be received and accepted. CARRIED

1.3 Additions to the Agenda

Add to 3.4(iii), Changes to Regulations to EHFC

Add to 3.4(iv), Awards

2.1 Financial Report

C. Young distributed the Treasurer's Report for the period 1 January to 31 December 1996. A copy is attached for reference.

Moved by C. Young,

Seconded by M. Reid, acceptance of the Treasurer's Report.

CARRIED

2.1(a) Appointment of Signing Officers

Moved by C. Young,

Seconded by B. Fortin, that Peter Rogers, Klaus Seeger, Tim Roark and Charlie Young be appointed signing officers for the Foundation.

CARRIED

2.2 EHFC Aboriginal Student Project

Keith Smith stated that he had made a couple of presentations to the aboriginal students at SIFC. Keith sits on the SIFC steering committee. There is apparently lots of interest from First Nation's students in the PHI/EHO program. Financial assistance is available from the student's home community in most instances. Many students are awaiting the approval of the SIFC proposal.

Moved by M. Reid,

Seconded by T. Roark, that Keith's verbal report be accepted.

CARRIED

2.3 Herbison Award

Charlie Young gave a verbal report on the status of this award. There are insufficient monies yet to actually disperse any awards. A cheque was issued to BCIT, but it was never cashed and has been returned by the BC Branch President.

Moved by C. Young,

Seconded by K. Smith, that Charlie's verbal report be accepted.

CARRIED

2.4 Food Safety Temperature Symbols

Klaus spoke to the Trademarks Branch with respect to having the names "EHFC" or "CIPHI" on the symbols, and was informed that that was not a problem. The symbols have now been published in the Trademarks Journal and there has been no opposition to them. It is now incumbent upon us to prove that we are using them. It was suggested that perhaps refrigerator magnets might be a good start.

A national strategy on food safety is being developed throughout Canada in association with Health Canada. This strategy will find out what food safety programs exist in the country and it is thought that the temperature symbols could piggy-back with that.

Bryan Walton would like to see some continuity in the food

industry with respect to use of these symbols at workstations and cutting boards. He suggested that there are two main targets, namely consumers and employers.

Tim Roark suggested that Bryan and Klaus form a sub-committee to discuss the implementation of temperature symbols

Moved by C. Young, -

Seconded by M. Reid, that Bryan and Klaus form a sub-committee to oversee the implementation of the temperature symbols.

CARRIED

Moved by T. Roark,

Seconded by C. Young, that Klaus's report be accepted.

CARRIED

2:5 Sewage Video

Tim reported that, so far, 1700 videos have been distributed in B.C. and over 35,000 brochures have been placed in libraries.

With restructuring, the Union Board of Health will dissolve effective 31 May 1997. The sewage video has been turned over to the EHFC for national distribution, as well as some money and product.

Elmer Spilchen, of Alberta Branch, initially wanted 3000 copies of the brochure with certain changes made to it to reflect Alberta regulations. In order to make the requisite changes, it would only be worthwhile to do so if at least 10,000 copies of the brochure were made. It would cost approximately \$2000.00 to print 10,000 brochures. As of 28 April 1997, Tim reported that Elmer had generated the remaining orders for the required 10,000 copies from various Alberta agencies and the Alberta Branch. Confirmation in writing was also received approving the final changes to the brochure.

Moved by M. Reid,

Seconded by K. Smith, that "the EHFC authorize payment to the Queen's Printer, not exceeding \$2500.00, on behalf of the Alberta Branch, for 10,000 copies of the sewage brochure."

CARRIED

The sewage sub-committee (Reid, Seeger, Roark & Murray) will come up with a package price for the poster, video and brochure, which can then be sold to individuals, companies etc. They will report back at the next meeting on the costs associated with this

venture, including the split of profits between CIPHI and EHFC, distribution costs etc.

Moved by T. Roark,

Seconded by B. Fortin, that Tim's report be accepted.

-CARRIED

2.6 Web Page

Mike Reid circulated some ideas for an EHFC web page. He also stated that there will be a motion at the AGM to authorize a CIPHI webpage, hopefully within a month. It costs \$250 to set up the page and \$40/mo for maintenance. A company in Victoria, MAYA.COM, has been contracted to do the work.

Moved by T. Roark,

Seconded by B. Fortin, that "Board of Trustees authorize the participation of the EHFC in a CIPHI web page, if approved by the AGM, and that EHFC pay our portion of the total and on-going costs." 7

CARRIED

Moved by M. Reid,

Seconded by C. Young, that Mike's verbal report on the web page be approved.

CARRIED

3.1 Reappointment/Election of Officers

- a) Chair - Klaus Seeger
- b) Vice-chair - Tim Roark
- c) Treasurer - Charlie Young
- d) Secretary - Peter Rogers

Moved by B. Fortin,

Seconded by K. Smith, that these four individuals be appointed to the respective positions for a term, effective from 28 April 1997 to the CIPHI AGM, 1998.

CARRIED

3.2 Fundraising Report

No report was presented

3.3(a) Trustee Nominating Committee Report

Moved by T. Roark,
Seconded by M. Reid, that the following individuals be
reappointed as trustees to the EHFC for a two-year term,
effective 28 April 1997: P. Rogers, B. Fortin, K. Smith, C.
Young, Dr. G. Bonham.

CARRIED

3.3(b)

Moved by C. Young,
Seconded by M. Reid, that the following new appointments be made
as trustees to the EHFC for a two-year term, effective 28 April
1997: Barry Morgan (Health Canada) and Bryan Walton (Canadian
Grocery Distributors)

CARRIED

3.4 Other

(i) **Strategic Plan** - a copy of the 1992 plan, which was in draft
format, was circulated to all.

(ii) **Payment of Bills** - \$160.88 for certificate printing
\$283.24 to Klaus for tele-conf calls
\$ 62.05 to C.J.Magee - secretary support

Moved by C. Young,
Seconded by T. Roark, that these bills be paid. CARRIED

(iii) **Changes to Regulations** There have been problems with getting
sufficient people for a quorum as well as the overlaps in the
terms of office of trustees/officers. It will be necessary to
look at the constitution and how these issues can be effectively
addressed.

(iv) **Awards Recognition Awards** were to be given to Dean Sargeant,
Doug Terry, Tom Gable and Dr. Franklin White as trustees who had
retired from the EHFC Board.

(v) **Other** Moved by M. Reid, Seconded by T. Roark, that "the EHFC
pay the sum of \$500 to the chairman to offset expenses related to
attendance at this meeting." CARRIED

3.5 Date and Time of Next Meeting

A teleconference will be held Sunday September 28, 1997 at 12:00
Ontario time.

3.6 Adjournment Moved by C. Young that the meeting be adjourned
at 17:06