

ENVIRONMENTAL HEALTH FOUNDATION of CANADA

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MINUTES of the TELECONFERENCE MEETING, SEPTEMBER 28, 1997

1.0 Roll Call

The meeting was called to order at 11:04 CDT. In attendance on the phone were:

Barry Morgan	Pat Murray
Peter Rogers	Tim Roark
Klaus Seeger	Bryan Walton
Charlie Young	

Regrets:

Keith Smith	Bruce Fortin
Michael Reid	Dr. Gerry Bonham

1.1 Errors and Omissions EHFC Minutes April 28, 1997

It was noted that neither Charlie Young nor Barry Morgan received a copy of the minutes of the April 28, 1997 meeting. A copy of those minutes will be sent to these individuals along with a copy of the current minutes.

1.2 Approval of EHFC Minutes of April 28, 1997.

Moved by Tim Roark and seconded by Pat Murray that the minutes of the EHFC from April 28, 1997 be accepted.

CARRIED

1.3 Additions to the Agenda and Approval

Four items were added to the agenda for discussion:

- food safety partnerships
- MUST program
- small project approvals
- meeting quorums

2.0 BUSINESS ARISING FROM APRIL 28, 1997 EHFC MEETING

2.1 Financial Report

Reporting for the period January 1, 1997 to September 25, 1997, Treasurer C. Young provided the following financial report of the EHFC:

Balance:

Closing (total) balance for the EHFC at December 31, 1996 = \$30,299.91

Aboriginal Project:

Receipts = 0 Disbursements = 0

Bob Herbison:

Receipts = \$100.00 Disbursements = Nil

Sewage Video:
 Receipts = \$3383.25 Disbursements = Nil

Alberta Sewage Video:
 Receipts = \$2321.66 Disbursements = \$1836.96 (Queen's Printer)

Temperature Symbols:
 Receipts = 0 Disbursements = 0

Groundwater Video:
 Receipts = \$2048.22 Disbursements = 0

Web Page:
 Receipts = \$500.00 Disbursements = 0

Adminsitration of EHF:
 Receipts = \$299.13 Disbursements = \$1287.25

Total Receipts = \$8777.20 Total Disbursements = \$3137.04

 Term Deposit = \$26,203.34
 Savings/CHQ = \$ 9,321.23

 Total (current) Balance = \$35,524.57

Moved by Charlie Young
 Seconded by Peter Rogers that the financial report be accepted.

CARRIED

2.2 Aboriginal Student Project

Peter Rogers reported that he had been contacted by the Centre for Indigenous Environmental Resources (CIER) a Winnipeg-based aboriginal organization that trains First Nations people in environmental management studies. CIER was seeking information regarding environmental health issues. It is hoped that Peter will be able to speak to this group this winter to advise them of the PHI/EHO field and possibly seek potential candidates for the PHI program.

2.3 Herbison Award

Charlie Young reported that the balance in this account is \$3,371.30, however a minimum of \$5,000.00 is required to be held (for disbursement) on behalf of BCIT. The EHFC would retain 5% as an administrative fee. The B.C. Ministry of Education will match the interest received on the principal, dollar for dollar. The B.C. Branch will top up to the 5K minimum once BCIT clarifies that it can accept this money for disbursement.

Moved by Charlie Young and seconded by Pat Murray that this report be accepted.

CARRIED

2.4 Food Safety Temperature Symbols

Klaus reported that there has not been much activity YTD on this project. Klaus spoke with Maryann Rivers with Health Canada's Bureau of Microbial Hazards who is in the process of developing a working group to develop an inventory of messages and materials and a mechanism to pool such resources. Therefore, a multiple strategy approach with 10 to 12 people from different organizations would then implement these materials across the country. Due to the fact that Klaus is in Ontario, where the HPB offices are, it was decided that he will be the EHFC representative on the committee. Bryan Walton requested more information on this process and it is suggested that Bryan directly contact Dr. Joost Harwig, Director, Bureau of Microbial Hazards, tel. (613) 957-0880 or fax (613) 954-1198.

Bryan Walton explained MUST (Management Uniform Sanitation Training) which is a national Food Safety Education program and the relevance that the temperature symbols have for it. MUST was initially developed for the USA in the 1970's and was rewritten for the Canadian market in the 1980's. MUST consists of a manual, syllabus and an exam. Bryan explained that the temperature symbols would provide a constant reminder to the food handlers and this would tie in neatly with CCGD's newly developed training syllabus and examination package. MUST 3 is being finalized it requires a reference group to assist in future course content, examinations and instructor qualifications. Bryan suggested that CIPHI could partner with CCGD on this reference group.

Bryan also explained about PSA's (Public Service Announcements) and how the temperature symbols could be used in collaboration with other organizations ie: Egg Board, in 15-second TV spots to illustrate the dangers of cross-contamination, the rationale behind thoroughly cooking food and basic sanitation practices and procedures. Bryan stated that CCGD could incorporate the temperature symbols with MUST and then use them as "workstation reminders."

Charlie queried how these PSA's fit in with respect to the Sanitation Code and CFIS. No definitive response was given to this question.

Does the EHF have a mechanism to approve the use of these symbols and what is it that we are copyrighting? In response it was stated that we are copyrighting the words "Safety Is..." because a thermometer is not unique as many businesses use them. Tim suggested that the EHF must take a formal approach to market research of the temperature symbols prior to ordering any of them, lest they sit unused and wasted on a shelf someplace.

At the last meeting a subcommittee comprised of Klaus Seeger and Bryan Walton was struck to seek ways to implement these symbols. It was decided that this committee needed more members to be proactive

and effective. Therefore, it was Moved by Charlie Young and Seconded by Bryan Walton, that Pat Murray and Tim Roark be added as members to the Subcommittee to Implement Temperature Symbols (SITS).

CARRIED

Moved by Charlie Young and Seconded by Peter Rogers that a budget of \$1000.00 be allocated to SITS to undertake inaugural work.

CARRIED

2.5 Sewage Video

It was reported by Tim Roark that all Branches were to feed in to Mike Reid with respect to coordination of this project. So far there has been no interest from within the B.C. Branch, so Tim will continue to coordinate this project. The project can only move forward with Branch participation. There is a good supply of brochures and posters plus a bank balance of nearly \$3,300.00 Videos need to be purchased, however. There is a requirement to have a national organizer. Already one private interest in Ontario has come forward.

Alberta Branch has distributed 10,000 brochures which were tailored specifically for that market. Revenues were in excess of 21% which was higher than anticipated.

Moved by Tim Roark and Seconded by Charlie Young that this report be accepted.

CARRIED

2.6 Web Page

Only the Mission Statement is on the Web page right at the moment. There is no shortage of information that can be sent to the webmaster, and Tim will submit some information to Klaus which will then be forwarded on to Mike Reid.

Web site address: <http://www.ciphi.ca>

3.0 NEW BUSINESS

3.1 Cooperative Automobile Network

Information had been circulated to EHFC members from the Cooperative Automobile Network (CAN), a Vancouver-based group looking to have us as a sponsor for their organization. The motives of CAN were not entirely clear as it appears that CAN may be attempting to use EHFC as a sponsor for financial gain, using our good standing and Revenue Canada charitable status.

Moved by Tim Roark and Seconded by Peter Rogers that Tim speak with a lawyer to check out the credibility and authenticity of CAN and if it is in the best interests of the EHFC to associate with CAN under their proposed arrangement. A maximum of \$200.00 is to be allowed for legal consultation fees.

CARRIED

3.2 Ground Water Video

Tim Roark spoke to this topic. The EHFC has endorsed this project in principle and now must solicit companies who are willing to buy in to the project. The Concrete Precasters Association of B.C. has shown an interest in the video. It remains for the EHFC to give approval to the production of this video.

Moved by Tim Roark and Seconded by Bryan Walton that the EHFC authorize payment of \$2048.00 to the B.C. Groundwater Association to produce the Groundwater Video.

CARRIED

Moved by Tim Roark and Seconded by Charlie Young that the EHFC contribute \$1000.00 towards the Groundwater Video project.

CARRIED

At this point in the meeting, the telephone company informed us that our allotted time had expired. We were unable to complete the remainder of the agenda items at this time, thus they will be carried forward to the next meeting.

Items to be carried forward to the next meeting include:

1. Trustee Nominating Report
2. Small Project Approvals
3. E. coli research project

Date and Time of Next Teleconference Meeting
Sunday November 16, 1997 at 12:00 p.m. EST.