

Environmental Health Foundation of Canada

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Tele-conference September 22, 1996 Minutes

1.1 — Roll Call: The teleconference was called to order at 5:10 p.m.

Attending: Peter Rogers, Bruce Fortin, Charlie Young, Klaus Seeger

Regrets: Mike Reid, Dean Sargeant,

Absent: Tim Roark, Keith Smith, Gerry Bonham

The Chair, Klaus Seeger, noted that since there were not enough Trustees on the line for a quorum for official business to be approved reports could only be received and not officially approved.

1.1 — Errors and Omissions — EHFC minutes July 2, 1996

In 2.1 the clerical services fee amount for C.J. Magee should be \$177.50

In 2.3 Bob Herbison Award change the recommendation from Greg Thibault to "a letter be sent to B.C. Branch *spelling out the* agreement between the Branch and EHFC."

In 3.2 change to "EHFC pamphlets — final printed copy discussed and distributed. If more are needed for distribution by Trustees or other interested parties call Klaus or Dean."

The Chair noted that a copy of the 1995 financial statement and annual report would be mailed to all trustees who were not able to attend the AGM in Chicago.

There was general acceptance of the July 2, 1996 minutes as revised.

2.0 — Business Arising

2.1 — Financial Report

Treasurer Charlie Young presented a review of the Foundation's financial status post the December 31/95 audited report. The bank account balance was \$3884.75 and the value of our term deposit was \$25,481.65 for a total of \$29,366.40 as of June 30/96. Charlie indicated that the cheque to BCIT (via the BC Branch) of \$1837.30 for the Herbison Bursary was still to be deducted and presented by the BC Branch to BCIT. There was no revenue outside of bank interest. Other expenditures were \$218.38 for brochure printing and \$18.57 for the Chicago meeting. *Moved — Charlie Young Seconded — Bruce Fortin* that the Treasurer's report be received. *Carried*

2.2 — Environmental Health Aboriginal Student Project

Peter Rogers presented an update. New candidates are being sought but a different means of funding will be needed since it is unlikely that there is any money available to flow from the federal government. However, the funds from our first project will be a good starting point to explore different ways of providing support for new candidates.

The BOC of the CIPHI is assessing an application from the Saskatchewan Indian Federated College (SIFC) who is seeking to provide an environmental health/science program leading towards a degree. The SIFC is a First Nations controlled university college which provides educational opportunities for both First Nations and non-First Nations students from a provincial, national and international base. The school is located in Regina, so, it is very accessible to most natives in the prairie provinces.

Peter is also looking at potential candidates from the Quebec First Nations for participation. He is, via his role at work with Health Canada, exploring proposals to be put forward to the BOC for other avenues of training. There is a need to increase the level of awareness in the native community about the First Nations support programme through our Foundation. We may also need to partner with other foundations to be able to provide the complete support we had with our first project when Keith Smith went to BCIT. Since Keith is now an EHFC Trustee he could help in bringing the information about partnering opportunities to other First Nation bands. Peter is willing to contact the SIFC to see if they would like a partner to raise funds and move the aboriginal programme forward.

When new agreements are imminent an evaluation of the first project activities needs to be completed by those involved to avoid any pitfalls. i.e. Charlie, Tim, Richard, Keith, Peter, Dean.

2.3 — Herbison Award —

Charlie Young provided an update. As stated in the financial report a cheque for \$1837.30 was sent to the B.C. Branch who will match these funds for the Herbison Award. Charlie indicated that the Foundation should continue the project as there is interest in BC to add more funds on behalf of M. Harnadeck.

A question was asked regarding the history of the award. Charlie explained that a graduating student leaving year 2 that demonstrates the quality and skills of the late Bob Herbison is eligible for the award. Up to this time only a plaque has been given. Once enough funds are in place a monetary award (the interest from the principal) will accompany the plaque.

2.4 — Temperature Symbols — Klaus explained the current status of this project and the need for a strategy to be developed on how the symbols are intended to be used before final approval is received by Industry Canada. There were no objections to the symbols published in the Trademark magazine. The next step is to provide a plan and an actual example that the Foundation has commenced use of the symbols to Industry Canada accompanied by \$200. (See example declaration form) This step is to be completed before June 1998.

Other questions which need to be answered include:

1. Do we seek a licensee to distribute or produce the symbols as part of a mutually developed programme?
2. Should we develop a limited number of prototypes to provide as examples to potential sponsors (co-sponsors)?
3. Should the EHFC charge a blanket annual fee for a licensee to use one or all of the symbols in an approved programme?

Klaus will write to Tim on the status of a proposed implementation strategy for using the symbols. It was suggested that some prototypes be produced, such as fridge magnets, stickers etc. so that potential funding sponsors could see our product.

2.5 — CIPHI WEB Page — No new information since Mike was not available. However, there was general consensus to continue with the commitment to participate on a link within the CIPHI WEB site when the NEC establishes the "CIPHI PAGE".

3.0 — New Business

3.1 — Fundraising Committee — Peter stated that he did a review of the available foundations who were interested in health/environmental issues. There are several who we could solicit for funding, but we need to have detailed information on proposed projects and how the funds will be used. It seems that we need to detail the *what* and *how* so to better target our projects to specific foundations.

3.2 — Trustee Nominations — Since Mike Reid is now National President for the CIPHI the Foundation will need another Branch representative on the Board of Trustees. Klaus will write to the NEC to request a Branch rep.

The EHFC is always in need of trustees. It was suggested that Tim (being chair of the Nomination committee) write an article to be submitted to the EHR outlining our needs.

3.3 — Other — (a) Sewage Video — Apparently this video has been distributed to all libraries in BC. It had support from Health and Environment Canada. A poster is in the process of being prepared. Further discussions regarding potential opportunities will be held during the next EHFC meeting when Tim is available.

(b) Certificates of Appreciation — The final draft version of the Certification of Appreciation for past Board Trustees will be sent with these minutes for final suggestions of amendments with a response time of two weeks from the minutes being sent out. If no changes are suggested then the final certificates will be sent to Dean for framing and distribution as applicable.

3.5 — Time and Date for Next Teleconference — *December 1, 1996 5 p.m.*
Ontario Time