

Environmental Health
Foundation of Canada

Fondation canadienne de
l'hygiène du milieu

*The Research and Education Arm of the Canadian Institute of Public Health
Inspectors - Inaugurated 1989*

Website: www.ehfc.ca

EHFC Annual Report

Canadian Institute of Public Health Inspectors
Annual General Meeting, Vancouver, B.C.

Sept 6, 2010

The Twenty First Annual General Meeting of the EHFC will be held on Sept 5th, 2010 in Vancouver, BC. On behalf of the Board of Trustees, the following is a summary of the activities of the Foundation since the previous AGM in May of 2009 in Kananaskis, Alberta.

Any significant decisions taken at the Sept 5th EHFC AGM will be reported orally to the CIPHI AGM.

Trustees:

There were two resignations from the Board of Trustees during the past year, Dean Sargeant from Manitoba and Michael Florian, the Chair, from Nova Scotia. We were very sorry to see both experienced Trustees leave the Foundation. In both cases family issues necessitated their resignations. The current list of Trustees is provided in Annex 1 on page 4.

Officers:

The elected Officers are at present Shendra Brisdon (BC) as Acting Chair & Vice Chair, Duncan Ellison (ON) as Secretary. Klaus Seeger (ON) remains as Past-Chair and Tim Roark (BC) remains as Treasurer.

Meetings:

During the period following the AGM in Kananaskis, the Trustees held three teleconference meetings to continue their work. These meetings took place on November 23rd, 2009, February 23, 2010 and May 26, 2010. Our "Summer" meeting and AGM will be held on Sunday September 5, 2010. Our Annual General Meeting is open to all CIPHI members.

Organization and structure:

There have been no changes to the structure and organization of the Foundation. Existing committees are still in place.

The following reports summarize any germane activities or decisions in respect of the Committee activities.

Governance:

A revised set of Regulations for the Foundation were approved by the Board of Trustees on, May 26, 2010 and were subsequently submitted to the National Executive Council for approval. It is our hope that the changes we have made will overcome any of the previous concerns raised by the NEC. Two new policies titled **Matching Grants** and **Friends of the Foundation** were approved during the year and amendments were approved to previous policies regarding **Awards Criteria** and **Records Management**.

Finance Committee:

The Chair of the Finance Committee is the Treasurer of the Board of Trustees - Tim Roark. The Financial Report indicates that the financial resources of the Foundation have increased marginally and the Foundation has not yet reached a sustainable basis in respect of the Foundations Awards and Scholarships.

The financial resources of the Foundation at December 31, 2009 totalled \$96,974.56 representing a net increase of \$8,945.88, over the year ended December 31, 2008. This was largely due to the CIPHI contribution covering the period from 2006 to 2008.

Of the total funds of \$96,974.56 held by the foundation, \$61,573.69 are held in a segregated endowment fund to provide for the awards administered by the Foundation: These are the **CIPHI – EHFC Continuing Education Award**, the **Len Hiebert EHR Award**, the **Lilli Ann Zahara Award**. The **NSF Food Safety Award** is supported annually by a grant from NSF International of Ann Arbor, MI.

The 2009 financial records for EHFC were reviewed by the appointed auditors and after their detailed review, were approved. The annual Charitable Organization Report to Revenue Canada, which is based on the audited annual financial statement, was submitted within the allowed time frame.

It is expected that 2010 will continue on the same upward financial path although somewhat slower given the economic circumstances of the period. Increased efforts will be made to seek industry support for the foundation and its important projects.

Special Note:

The Board of Trustees have agreed to utilize the \$5,000.00 raised as a result of the Leg Waxing Challenge of President Adam Grant in Kananaskis to support EH students in the 5 accredited programs attend the historic IFEH/CIPHI conference in Vancouver. The initial response has been very positive.

Awards Committee:

The Foundation has four awards managed by the Awards Committee chaired by Marilyn Lee. The Awards Committee has published the various criteria for these awards. The awards and their status are as follows:

The CIPHI-EHFC Continuing Education Award:

The CIPHI / EHFC Continuing Education Award of \$500 is presented to a member of CIPHI who is registered for continuing education.

The Len Hiebert EHR Award:

The Len Hiebert Award of (\$250 each) is administered through each of the five colleges and universities for aspiring students training to become Public Health Inspectors and Environmental Health Officers. The total annual value of this annual award is \$1,250.

Lilli Ann Zahara Award

The Lilli Ann Zahara Award of \$500 is to commemorate the contributions made by Lilli Ann to environmental health in Canada and recognize a candidate showing *“dedication, commitment, inspiration and leadership in the field of environmental health, particularly with a commitment to food safety and/or health education”*.

NSF International Award

An annual award of \$1,000 for studies displaying excellence in the area of Food Safety.

Winners of the awards are posted on the EHFC Website and announced in the EHFC periodic newsletter.

Canadian Partnership for Consumer Food Safety Education:

EHFC is a founding member of the Partnership and maintains its membership. Pam Scharfe represents EHFC in the Partnership and was recently elected to their Board of Directors giving the Foundation greater input into the Partnership.

The Foundation will continue to promote the use of our TempSafe© logos and program and look forward to additional sales in 2010 and 2011.

Water Safety Committee:

This Committee was formed to look at ways the Foundation can contribute to promote the use of potable drinking water and where possible to assist with the provision of safe drinking water in third world countries.

Communications Committee:

This Committee reviews all EHFC publicity activities and brochures, and the website. We look forward to working with Mike Le Blanc to redesign, update and streamline our existing web site.

The Future:

The Trustees of the Foundation are committed to expand the Foundation's activities and influence in the coming years. The current downturn in the

Report of the Environmental Health Foundation of Canada to the 2010 Annual General Meeting of CIPHI.

Canadian economy has created financial difficulties for many registered charities and caused some significant belt tightening. The temporary discontinuation of the annual contribution by CIPHI plus the request that we not contact any of the existing companies and agencies that support and advertise with CIPHI and the Branches has had a negative effect on the Foundations finances. The foundation recognizes the financial constraints faced by the Institute but hopes it will quickly renew the 5% net share of the National portion of conference profits.

Key Issues:

The Board welcomes the participation of Phi Phan as National President and the reappointment of a Branch President to the Foundation as well as the renewed appointment of Tim Roark as a CIPHI representative. We sincerely request that financial support for the Foundation be renewed effective the 2009 conference. Lastly, the Board looks forward to the final approval of the governing Regulations of the Foundation.

Respectfully submitted on behalf of the Trustees,

Shendra Brisdon,
Acting Chair
Board of Trustees

Annex 1

EHFC Board of Trustees for 2009-2010

There are 13 Voting Trustees and 1 Honorary Trustee as follows:

Trustee	Province	Function
		Chair
Shendra Brisdon	British Columbia	Acting Chair & Vice-Chair
Klaus Seeger	Ontario	Past Chair
Tim Roark	British Columbia	Treasurer (NEC Rep)
Duncan Ellison	Ontario	Secretary
Adam Grant	Ontario	National President
Rick Sokolowski	Manitoba	NEC Branch Pres. Rep.
Peter Rogers	Manitoba	Trustee
Jacqueline Schneider	Alberta	Trustee
Ralph Stanley	Ontario	Trustee
Pam Scharfe	Ontario	Trustee
Marilyn Lee	Ontario	Trustee
Len Gallant	Prince Edward Island	Trustee
Dr. John Blatherwick	British Columbia	Honorary Chair