

Environmental Health Foundation
of
Canada

The 6th Annual General Meeting of the Environmental Health Foundation of Canada was held Tuesday, July 12, 1994 at 12:00 noon in Room 201 of the Sheraton Halifax Hotel.

MINUTES OF THE MEETING

1. **Roll Call**

Members present were:

K. Seeger	Chair
T. Roark	Vice-Chair
D. Sargeant	Secretary
C. Young	Treasurer
M. Reid	
B. Fortin	
M. Belliveau	CIPHI President Elect
J. Bradley	CIPHI Executive Director (Guest)

Absent with regrets:

Dr. Gerry Bonham
Mr. Tom Gable
Mr. Peter Rogers
Mr. Doug Terry
Dr. Franklin White

The meeting was called to order at 12:20 by Chairman Seeger.

C. Young asked that the composition of the executive be reviewed. Members present explored the constituency representation of all those present and determined that all appointments were in accordance with the By-laws of the Foundation.

2. **Minutes of the 5th AGM**

2.1 Errors & Omissions

It was noted that the following persons were not noted as being absent with regrets:

Dr. Gerry Bonham
Mr. Tom Gable
Mr. Peter Rogers

Mr. Doug Terry
Dr. Franklin White
Mr. Bruce Fortin

Chairman Seeger welcomed M. Reid and M. Belliveau

2.2 Notation of persons absent

Absent with regrets:

Dr. Gerry Bonham
Mr. Tom Gable
Mr. Peter Rogers
Mr. Doug Terry
Dr. Franklin White

2.3 Approval of these minutes

MOVED BY: D. Sargeant
SECONDED BY: C. Young

THAT the minutes of the 5th Annual Meeting be accepted as corrected.

CARRIED

3. Acceptance of the Agenda

MOVED BY: T. Roark
SECONDED BY: C. Young

THAT the agenda be accepted.

CARRIED

4. Business Arising:

4.1 Aboriginal student project update

D. Sargeant reported that one student had withdrawn from the program. The other student is doing well and will have a diversified work experience this summer.

Health Canada is undergoing significant changes and therefore it will not be possible to sponsor another student in September of 1994.

K. Seeger reported he has had little success introducing a similar project,

including a pre-university program, at Ryerson.

T. Roark said he will investigate further at BCIT.

C. Young reported that he had some concerns regarding the timeliness of stipend payments from Health Canada. Secretary Sargeant was requested to contact Health Canada in September to ensure that funds will be replenished before the end of the year.

It was suggested that policies regarding receipts, academic progress etc. be clearly identified to all future students.

T. Roark will investigate having a student from B.C. join the program.

Members present expressed their concern over the potential development of a public health program at a school in Saskatchewan, due to the fact that the curriculum would not likely meet Board of Certification requirements and there was no intention of presenting the Candidates for certification.

4.2 Temperature symbols update

Little progress has been made during the past year. It appears that the major obstacle is time.

Due to the relatively positive response from both NSF International and the U.S.F.D.A. it was suggested that the copyright initiative be pursued in the United States. It was suggested that the Chair proceed with all dispatch.

M. Belliveau reported that New Brunswick branch had been using some similar symbols and suggested that copies of the symbols be reviewed by the Foundation. M. Belliveau will contact New Brunswick branch to make arrangements.

4.4 Financial Report

C. Young reviewed the financial reports of the Foundation which showed balances as of December 31, 1994.

MOVED BY: C. Young
SECONDED BY: M. Reid

THAT the financial reports, to be presented to the AGM, be received.

CARRIED

5. **New Business**

5.1 Pamphlets

K. Seeger distributed three sample promotional pamphlets and noted that a full discussion will take place during the planned teleconference call in September.

5.2 Promotional package

It was suggested that the promotional campaign initially stress "What is the Foundation" and then move on to suggest inclusion of the Foundation in wills, donations in lieu of flowers, etc.

5.3 Herbison Bursary

T. Roark provided a brief description of the award program. Treasurer Young reported that there is \$121.00 in the award fund. T. Roark and C. Young will develop a "Bursary Criteria" guideline document for other branches considering a bursary program.

5.3 Appointments to the Board of Trustees

T. Roark suggested that the list of appointees be reviewed to determine if any terms are about to expire and to determine if the incumbents are willing to continue. In addition, the matter of a Patron should be investigated further.

6. **Next Meeting**

The next meeting will occur by teleconference call in late September. Arrangements to be confirmed by the Chair via the post.

7. **Adjournment**

MOVED BY: M. Reid
SECONDED BY: C. Young

THAT the meeting adjourn.

CARRIED