



REPORT TO THE CIPHI 2024 ANNUAL GENERAL MEETING

Introduction:

The Environmental Health Foundation of Canada (EHFC) is the Charitable Division of the Canadian Institute of Public Health Inspectors (CIPHI). The EHFC was founded in 1989 by motion of the CIPHI membership at their annual general meeting. The EHFC is a “working board” made up of volunteer trustees who support environmental public health education and research through collaboration, connection, and recognition with internal and external partners. The board has a hands-on role with the administrative functions of the organization such as financial management, strategic planning, social media, and fundraising. The EHFC Honorary Chair is Dr. David Jones who served as the first Chief Public Health Officer of Canada from 2004 to 2013.

Vision:

Advancing environmental public health education and research through collaboration connection, and recognition with internal and external partners.

Mission:

As the independent Charitable Division of the Canadian Institute of Public Health Inspectors we operate to support environmental public health protection in Canada and internationally through the development of educational materials, research, and aid projects with partner organizations.

Programs & Projects:

- Support environmental public health research.
- Develop and distribute environmental public health materials and educational products.
- Acknowledge the outstanding work of CIPHI members through prestigious awards.
- Sponsor environmental public health professional development.
- Partner to support domestic and international aid projects.
- Carry out fundraising activities.

Board of Trustees:

The activities of the EHFC are coordinated by a Board of Trustees who come from the environmental public health profession, educational institutions, government, and industry. During the past year the following Board members gave their time, experience, and expertise to the administration of the Charitable Division CIPHI and were appointed in accordance with the EHFC Regulation:

Lena Parker (AB), Chair, CIPHI Regular Member
Ralph Stanley (ON), Vice-Chair, CIPHI Retired Member
Mike LeBlanc (MB), Treasurer, CIPHI Regular Member
Gord Stewart (BC), Secretary, CIPHI Retired Member
Pamela Scharfe (ON), Chair, CIPHI Life Member
Victor Odele (ON), Trustee, CIPHI Regular Member
Fatih Sekercioglu (ON), Trustee, CIPHI Regular Member, Toronto Metropolitan University
Jamie Carbert (AB), Trustee, CIPHI Regular Member
Michelle Prendergast (NS), Trustee, CIPHI Regular Member, Cape Breton University
Kevin Kapell (SK), NEC Liaison, CIPHI Regular Member
Dr. David Jones, Honorary Chair

The ten-member, volunteer Board of Trustees dedicated numerous hours of their time in the past year to further the work of CIPHI’s charitable division through three committees:

Executive Committee: consisting of the Chair, Vice Chair, Treasurer, Secretary, and Past Chair.

Advancement Committee: purpose is to assist the Board in fulfilling its responsibilities relating to funding and external awareness, including providing advice on fundraising, securing individual and corporate donors, communications, and marketing.

Governance Committee: purpose is to ensure that the board fulfills its legal, ethical, and functional responsibilities through adequate governance policy development; Trustee recruitment strategies, training programs; monitoring of board activities; and evaluation of board members performance.



In December 2023, the Board bid farewell to Fatih Sekercioglu. Fatih brought a wealth of experience to the Board with a background in Chemical Engineering, and a graduate of Ryerson University (BASC Public Health), University of Guelph (MSc Food Sciences), Willford Laurier University (MBA), and Western University (Doctor of Philosophy), 15 years as a Public Health Manager, and as a current Associate Professor TMU. Fatih was a valued member of the Board who was as a member of the Advancement Committee who championed the creation of the Nelson Fok Research Grant.



Recruitment:

There are currently six vacancies on the Board of Trustees. The EHFC Regulation allows for up to and including 15 board members. To increase representation from across Canada the Board of Trustees welcomes and encourages CIPHI members (regular, retired, and honorary) from the following CIPHI Branches to consider this rewarding professional volunteer opportunity: SK, MB, NB, & NL. Please contact any Board Trustee, your CIPHI Branch President and/or for more information contact the Board Chair at EHFCChair@gmail.com. CIPHI members can earn professional development hours for volunteer service on the Board of CIPHI's Charitable Division.

Board Activities:

Since the last CIPHI AGM the Board hosted virtual meetings on December 3, 2022 (EHFC AGM), February 25, 2024, May 23, 2024, and upcoming meetings are planned for July 7, 2024, and September 8, 2024. The 2024 EHFC annual general meeting is planned for Sunday, December 1st. An AGM notice will be issued via the CIPHI Listserv, on the EHFC website (www.EHFC.ca), and the EHFC social media accounts. The Board encourages CIPHI Members to participate to learn more about the work of CIPHI's Charitable Division.

Highlights of 2023/2024 Board work include:

- Creation of the Nelson Fok Research Grant in the annual amount of \$1,500 beginning in 2024.
- Established a partnership with Indigenous Services Canada in the creation of a four-year bursary program to provide financial support to Indigenous students pursuing an education in the field of Environmental Public Health at a program accredited by CIPHI.
- Continued to work on updating Board Policy and Procedures.
- Sponsored the CIPHI National & NB/QC Branch AEC, CIPHI AB and MB Branch AEC with delegate lanyards, webcam covers, bookmark, door prizes, and nutrition break funding.
- Black History Month nominations project.
- All the EHFC forms including award/bursary applications/nominations and donations have all been converted into online fillable forms using the Jotform software application.
- The award nominations have been expanded to include retirees who are still active in EPH work.

Future Board Initiatives:

- Promotion and recognition of septic maintenance programs across Canada and advocating with partners in the creation of a National Septic Smart Day.
- Development of food safety education materials to be used by like-minded charity partners carrying out NGO work in poor countries where Spanish is the first language.

Financials:

The annual financial report for the period January 1, 2023, to December 31, 2023, has been submitted to the Charities Directorate of Revenue Canada for review and approval. The financial resources of the Foundation on **December 31, 2023**, including investments totaled **\$183,649.23** which represents a **\$70.51 increase** in EHFC assets compared to the 2022 year-end. The EHFC investments are

endowed/entrusted funds from donors over the years for various awards and projects and can only be used as per the instructions of the donor.

FINANCIAL STATEMENT
For the Period of January 1, 2023 to December 31, 2023

Expenses:

Administrative Expenses	\$ 1,055.58
Awards & Bursaries	\$ 12,157.50
Fundraising Expenses	\$ 4,167.00
Trustee Expense Claims	\$ 724.67
Finance Fees	\$ 312.80

Revenue:

Board Trustee Donations	\$ 700.00
Award Corporate Sponsorships	\$ 4,806.70
Individual Donations	\$ 7,792.27
Investment Income	\$ 1,042.74
Fundraising Revenue	\$ 2,287.66
Branch Donations	\$ 1,000.00
NEC Donation	\$ 1,000.00

Total Expenses	\$ 18,417.55	Total Revenue	\$ 18,629.37
-----------------------	---------------------	----------------------	---------------------

Assets as of December 31, 2022

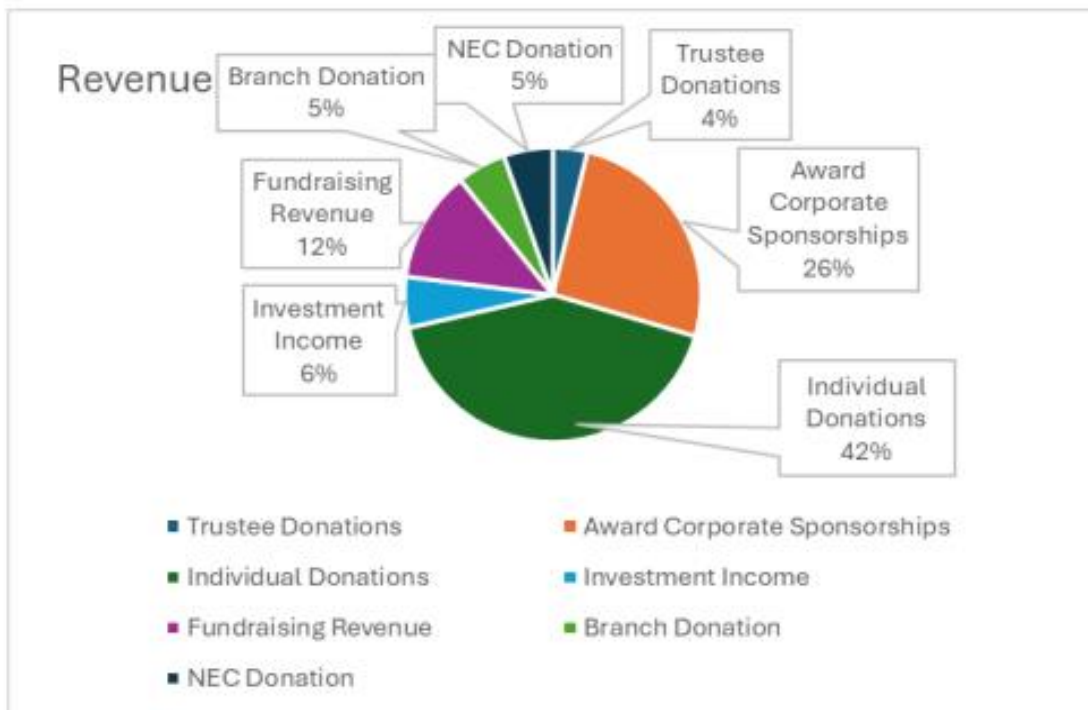
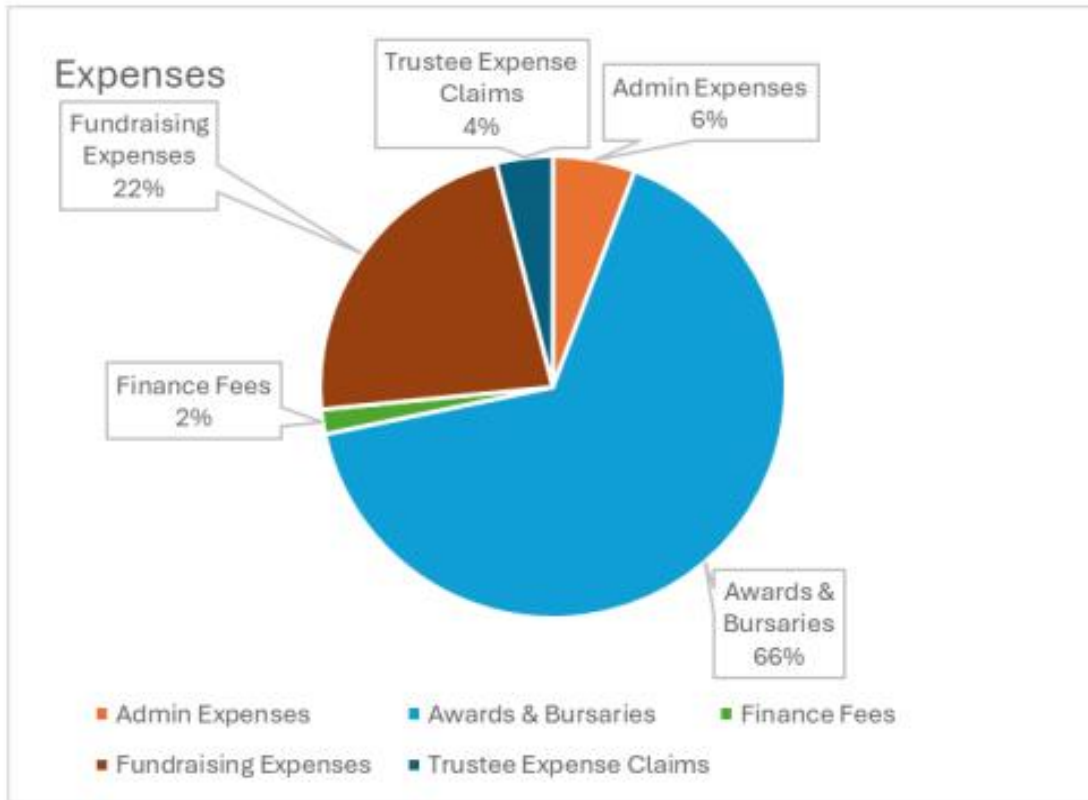
Chequing Account	\$ 8,323.24
Investments	\$ 175,396.50
	\$ 183,719.74

Assets as of December 31, 2023

Chequing Account	\$ 19,546.04
Investments	\$ 164,103.19
	\$ 183,649.23



Michel LeBlanc, CPHI(C)
Treasurer, Environmental Health Foundation of Canada



Awards:

The Board of Trustees administers seven (7) awards that acknowledge and celebrate the outstanding work of CIPHI members. The Board appreciates the support of our award partners: Canadian Water and Wastewater Association (CWWA), Clifford Van Alstyne Family, Lowry Group, Hedgerow Software Ltd, and NSF International. The Board congratulates the 2023 award recipients and extends our thanks to their nominators for recognizing their contributions to our profession and their communities:

- Clifford E. Van Alstyne Communication Award:
 - Brenda Armstong (ON)
- Dr. R. Neil Lowry Safe Recreational Water Award:
 - Bernard Mayer (ON)
- Hedgerow Software Ltd Leadership in Environmental Health Award:
 - Casey Neathway (BC)
- Lilli Ann Zahara Public Education Award:
 - Jacqueline Schnider (AB)
- NSF Food Safety Award:
 - Dale Nelson (AB)

There was no award nomination received for the T. Duncan Ellison Safe Water Award Sponsored by the Canadian Water and Wastewater Association.

Bursaries:**EHFC Continuing Education Bursary Award:**

- Kuljeet Chattha (BC)

Student Bursary to Attend the CIPHI National Annual Education Conference (AEC):

Since 2010, the EHFC Board has sponsored 101 students to attend the National CIPHI AEC, totaling \$24,780 in financial support, thanks to our donors. The Board of Trustees approved a \$5,000 bursary in 2023 to financially support students or new graduates from the CIPHI accredited schools to attend the 87th CIPHI National AEC, Saint John, NB by covering the cost of their student conference registration fee.



Photo: EHFC Vice Chair Ralph Stanley (left) presented cheques to students from Cape Breton University, Toronto Metropolitan University and Conestoga College at the Saint John, NB CIPHI National AEC.

Aid Projects:



In 2023 the EHFC Board of Trustees raised \$3,000 for the Stratford Rotary Club Aquabox Project through the generosity of our individual donors and a \$1,000 donation from the CIPHI Ontario Branch. Disasters such as hurricanes, earthquakes, tsunamis, floods & fire seem to be increasing in frequency and severity around the world. They leave behind damaged infrastructure and contaminated water supplies. People resort to drinking any water they can find, usually from polluted sources. Those who drink this unsafe water are at increased risk from water-borne diseases such as cholera and typhoid. The elderly and very young are particularly vulnerable.

The EHFC Board of Trustees have chosen to partner again with the Rotary Club of Stratford (ON) in the production and distribution of AQUABOX which is a simple, low-cost filtration system that can provide purified drinking water to a family of five for up to a year. It uses silver-impregnated ceramic cartridges

capable of filtering 15 litres of polluted water in each fill, trapping virtually 100% of harmful bacteria and protozoan cysts.

The AQUABOX is made from locally sourced components, and is assembled here in Stratford by dedicated volunteers, so there are NO administration costs. A basic hygiene kit is also packed in each unit. Global Medic, a non-profit disaster response organization of paramedics and first responder volunteers, distributes the AQUABOX units globally to those most in need, including disaster-stricken areas of Latin America, the Caribbean, and Southeast Asia.

The CIPHI ON Branch donated \$1,000 towards this project on behalf of its members. On May 2, 2024 Ralph Stanley, EHFC Vice-Chair and Pamela Scharfe, Past President presented a cheque for \$3,000 at the Stratford Rotary Club spring lunch meetings. They also participated in the Stratford Rotary Club Aquabox assembly of 504 Aquaboxes put together in two hours by 40 local volunteers. The cost of each box is \$30 to produce so the \$3,000 donation resulted in the production of 100 of the 504 boxes through the generosity of our donors. To learn more about this terrific project to: <https://rotarystratford.com/SitePage/aquabox>.



Department of Pediatrics, University of Alberta is recognized as a collaborating centre by the WHO. It is a unique program addressing the impacts on children's health from environmental exposures (chemical, biological, physical, and social). The program considers all environmental factors to assess exposures, by integrating clinical, research and educational components.

The clinic has partnered with the EHFC Board to conduct an indoor air pollution survey project, the first of its kind in Canada, and thanks to your 2023 individual donations and a \$1,000 donation from CIPHI National and the NB/QC Branch AEC Committee and \$1,350 Starbucks Foundation Neighbourhood Grant made it possible to raise the \$5,000 needed for the study.

Indoor air pollution has a critical influence on human health, however considerable knowledge gaps remain. Our unique and timely interdisciplinary collaboration will generate multifaceted data describing opportunities to provide feasible options to improve population health through simple strategies including identifying products and activities that impact air quality and builds future opportunities in this highly under-represented area of research.

This interdisciplinary collaborative pilot project proposes a descriptive analysis aligning detailed home information, including appliances, household characteristics, activities, and product use with high sensitivity

chemical analyses of air samples taken from each home. There is an opportunity for Concordia students/practicum students to be involved in the project.

On May 1, 2024, EHFC Chair Lena Parker and Board Trustee Jamie Carbert presented Dr. Anne Hicks, MD MSc PhD FRCPC, the ChEHC Director & Clinical Lead a \$5,000 donation to fund the project. For more details go to www.EHFC.ca/fundraising-initiatives.

TempSafe Products:



The EHFC have for sale the TempSafe® educational food safety materials which are available in magnets, clings, stickers, lapel buttons and large display formats. There is an option to include health agency information at the top of the product chosen for a nominal fee. The products are currently available in English, French and Spanish. The Board continues to offer large discounts for orders of 1,500 or more which allows for health agencies to combine orders to take advantage of the savings. A sample of the product can be mailed to interested agencies. The EHFC receives a small percentage of all sales from the current printer as a source of unrestricted revenue to cover administration costs.

Fundraising:

The Board’s 2023 fundraising goal was set at \$10,000. The funds raised were entrusted and used to financially support future annual environmental public health aid project(s) in Canada and/or internationally, and for a bursary to financially support students to attend the CIPHI national annual education conference. As of December 31, 2023, the Board exceeded its goal by raising \$10,644.



Fundraising activities in 2023 included:

- The EHFC was selected by the Starbucks Foundation to receive a \$1,350 grant as part of their Neighborhood Grants program. The EHFC was one of 1,900 non-profits nominated by one or more Starbucks employees based on the important work we are carrying out in Canada. The grant was put towards the indoor air pollution survey project between the EHFC and the Children's Environmental Health Clinic, Department of Pediatrics, University of Alberta
- Birdy Coffee Fundraiser raised \$315 from sales and in celebration of EPHWeek we held a contest to give away free coffee to our hard-working EPH colleagues.
- A spring mailout to regular donors which included a thank you letter and our 2023 swag item of a drink coaster.
- Hosted the Ron de Burger Memorial Putting Contest along with Ron's son, grandson, and sister as part of the CIPHI ON Branch annual golf tournament which raised \$460.
- Giving Tuesday – November 28, 2023, fundraising included a letter to CIPHI members which included a letter from our National President Casey Neathway.

On behalf of the Board of Trustees I would like to acknowledge the generous donations in 2023 from:

- individual CIPHI members,
- Friends of the Foundation,
- the EHFC Board of Trustees, and
- the CIPHI National and NB/QC Branch 2023 AEC Committee, CIPHI ON Branch, and CIPHI SK Branch.

This report is submitted on behalf of the Board of Trustees and satisfies the annual reporting requirements of Section 5A of CIPHI By-Law No. 10.



Lena Parker, CPHI(C)
Chair, Board of Trustees
Environmental Health Foundation of Canada
The Charitable Division of CIPHI

Date: July 4, 2024



Environmental Health
Foundation of Canada

Fondation canadienne
de l'hygiène du milieu