

ENVIRONMENTAL HEALTH FOUNDATION OF CANADA
TELECONFERENCE MEETING
WEDNESDAY, MAY 4TH, 1992 6:15 P.M. C.D.T.

PRESENT: Chairman Mr. Tim Roark
Secretary Mr. Dean Sargeant
Board Members Mr. Tom Gable
Mr. Doug Terry
Mr. Klaus Seeger
Mr. Bruce Fortin
Absent with regret Mr. Charles Young
Unable to Contact Dr. Frank White
Dr. Gerry Bohham

Call to order by Mr. Tim Roark

Approval of Minutes of December 30th, 1992

Discussion ensued about the 3 pages and financial report, some members were missing specific pages Mr. Roark agreed to reissue the minutes to all Board Members.

Moved: by T. Roark

Seconded by B. Fortin

Business Arising from Minutes

Auditor's Report - Revenue Canada has informed the Foundation that they require a statement only to attest to the validity of the financial statement, but must be from individuals NOT on the Board.

Motion by Tom Gable: To have Chairman T. Roark appoint two CIPHI Members in B.C. to verify the expenses, revenue, balance and bank statements in writing, for Revenue Canada.

Seconded: D. Terry - Approved.

Aboriginal Training Report - D. Sargeant

Verbal report indicating that Health and Welfare Canada, Medical Services Director General Mr. E. Tupper was very positive on the report and has sent same on to his senior administrators for review. No response has been received at this time.

Klaus Seeger requested a copy of the report from D. Sargeant

New Business

Annual General Meeting

A tentative date of Wednesday, July 15th, 1992, at 1:00 P.M. in the National Presidents Suite. If possible arrangements may be made for a noon hour luncheon meeting.

Official Tax Receipts

Klaus Seeger has agreed to develop a single page receipt with appropriate Institute logo, along with the Foundations name and official tax number.

Financial Statement - T. Roark for C. Young

Current balance \$580.00, most recent donation from the Saskatchewan Branch for \$100.00.

Strategic Plan Committee

Discussion

- need to include objective both long and short term
- C. Young to incorporate changes and send out redraft

Pamphlet/Brochure

K. Seeger will develop a draft pamphlet for the Foundation and send out to Board members for comment. Discussion ensued regarding who the brochure should be aimed at:

1st C.I.P.H.I. Members & Non Members in
Profession
Industry
Other Foundations
Academia

Bottom line is, we must first show member support before we can approach corporate donors and other foundations. T. Gable suggested we will need resources for public advertising and public relations. He offered to approach NSF International for assistance.

Trustee Selection Committee - D. Terry

The names of Ed Schreyer former Governor General of Canada and Roy Hickman, Director General of the Environmental Health Directorate of Health and Welfare Canada were suggested.

Dean Sargeant agreed to write these individuals.

Other Business

Letter head and logo still require development.

Election of officers required.

All current officer's Chairman, Secretary and Treasurer have agreed to allow their names to stand for another year.

Food Safety Symbols - introduced by C. Young and T. Roark to D. Sargeant. Will be produced in a presentation package by D. Sargeant to seek promotional subsidies from Government and Industry.

T. Roark requested to send out 1992, Trustees names, phone numbers and fax numbers.

Motion to adjourn - Bruce Fortin seconded Tom Gable

Next Meeting scheduled for July 15, 1992 in Winnipeg

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