

Environmental Health Foundation of Canada **2019 Annual Report to CIPHI Membership**

Contributions from Pamela Scharfe, Chair and Mike LeBlanc, Treasurer



Introduction:

The Environmental Health Foundation of Canada (EHFC) is the Charitable Division of the Canadian Institute of Public Health Inspectors. This report is submitted on behalf of the Board of Trustees and satisfies the annual reporting requirements of Section 5A of CIPHI By-Law No. 10.

Mission:

To operate as the independent Charitable Division of the Canadian Institute of Public Health Inspectors dedicated to advancing environmental public health protection in Canada and internationally through the development and support of public education, research and the development of aid projects.

Programs & Projects:

- Develop and distribute environmental public health educational products
- Sponsor environmental public health professional development
- Support environmental public health research
- Provide awards that acknowledge the outstanding work of CIPHI members
- Carry out fundraising activities

Board of Trustees:

The activities of the EHFC are coordinated by a Board of Trustees who come from the environmental public health profession, educational institutions, government and industry. The following 2018-2019 Board members give their time, experience and expertise to the administration of the Foundation and were appointed in accordance with the EHFC Regulations.

Pamela Scharfe (ON), Chair
Ralph Stanley (ON), Vice-Chair
Jacquelin Schnider (AB), Secretary
Mike LeBlanc (MB), Treasurer
Klaus Seeger (ON), Past Chair

Tim Roark (BC)
Duncan Ellison (ON)
Melissa MacDonald (NS)
Lena Parker (AB)
Laurie Pike (NS)
Fran Gelder (ON)

Honourary Board Chair: Dr. David Jones

In 2018 the Board welcomed Mike LeBlanc as a new Trustee and Treasurer.



MIKE LEBLANC

Mike graduated from the University of Prince Edward Island in 1992, and from the environmental health program at Ryerson University in 1995. Mike worked in the Moncton (NB) area for a few years before moving to Winnipeg in 1999. Mike has maintained his CIPHI membership since he was a student and has been actively involved ever since. In 2007, he was appointed Chief Public Health Inspector for the Province of Manitoba.

In 1997, he created the first national CIPHI website and has been administering it since then. He has served two stints as the Treasurer for the Manitoba Branch of CIPHI.

2019-2021 Strategic Plan:

The Board developed a strategic plan for the period 2019-2021 including sharing a draft with the CIPHI Membership and welcomed comments via an online survey.

The work of the Board is carried out through two committees:

Advancement Committee: purpose is to assist the Board in fulfilling its responsibilities relating to funding and external awareness, including providing advice on fundraising, securing individual and corporate donors, communications, and marketing.

Governance Committee: purpose is to ensure that the board fulfills its legal, ethical, and functional responsibilities through adequate governance policy development; Trustee recruitment strategies, training programs; monitoring of board activities; and evaluation of board members perform

Meetings:

The Board of Trustees held their 2018 annual general meeting on September 9, 2018 and conducted teleconference meetings on March 27th, June 27th, August 29th, September 16th, and December 4th.

The 2019 EHFC Annual General Meeting will be held on Sunday, September 8th at 9:00 am and the Board would like to extend an invitation to all CIPHI members to attend. An AGM meeting notice including the time and location will be issued via the CIPHI listserv, EHFC Website, and via social media accounts.

Financials:

On behalf of the Board of Trustees I would like to acknowledge the generous donations in 2018 from:

- The following CIPHI Branches:
 - British Columbia
 - Alberta
 - Saskatchewan
 - Manitoba
 - Ontario
 - New Brunswick
 - Nova Scotia – Prince Edward Island
 - Newfoundland & Labrador
- The following for their continued support and partnership of our annual awards:
 - NSF International
 - Hedgerow Software Ltd.
 - Lowry & Associates Ltd.
 - The Canadian Water & Wastewater Association
 - The Clifford Van Alstyne Family
- The CIPHI National Executive Council and the 2018 Annual Education Conference hosted in Saskatoon, Saskatchewan for supporting the EHFC in hosting a silent auction. Also, the CIPHI Branches and exhibitors who provided items for the silent auction table, and the delegates who raised a total of \$1,835.
- Individual CIPHI members
- Friends of the Foundation, and
- The EHFC Board of Trustees.

Without this financial support, the Foundation would not be able to sustain the work of the Charitable Division of CIPHI.

As most of the awards were created as permanent funds, the majority of the EHFC funds are held in endowment, and any self-directed donations to these awards are invested to ensure the award funds retain their value in perpetuity.

The EHFC's 2018 Financial Statement has been approved by the EHFC Board Appointed Auditors and the annual financial report has been submitted to the Charities Directorate of Revenue Canada for review and approval. The financial resources of the Foundation at **December 31, 2018**, including investments totalled **\$173,659**, which represents an increase of **\$12,489** compared to the 2017 year-end.

**2018 Financial Statement
(Compared to 2017)**

REVENUE			EXPENDITURES		
Donations			Expenses		
	2018	2017		2018	2017
<i>Restricted</i>	7,672	10,825	Scholarships/Awards	9,699	11,049
<i>Not Restricted</i>	3,100	2,676	Direct Project Expenses	937	1,005
<i>Direct from Donor</i>	13,512	10,902	Management & Operations		
<i>Via a Registered Charity</i>	135	153	Ads & Promotion	705	1,339
Interest	750	5,276	Mtgs & Financial Services	1,253	1,385
			Office supplies/expenses	1,101	904
Sales			Honorarium	500	500
Temp Safe Product Profit	2,751	2,067	Bank, credit card, PayPal	45	57
Septic System Brochure	70	0	Misc. Operating expenses	116	19
			Travel & Vehicle Expenses	1,145	1,399
TOTAL REVENUE	\$27,990	\$31,899	TOTAL EXPENDITURES	\$15,501	\$17,657

Awards:

The Board of Trustees congratulates the 2018 award recipients and thanks their nominator(s) for recognizing their contribution to our profession:

- **Canadian Water & Wastewater Association Safe Water Award:** Sunhil Beeharry, AB
- **Clifford Van Alstyne Communications Award:** Shawna Stevens, SK
- **Dr. R. Neil Lowry Recreational Water Award:** Ken Cross, SK
- **EHFC Continuing Education Award:** Lynn Navratil, AB
- **Lilli Ann Zahara Award:** Michel Gervais, Theron White, Jenny Andres and Mark Albiez, AB
- **Hedgerow Software Ltd Leadership in Environmental Health Award:** Lindsay Freistadt, SK
- **NSF International Food Safety Award:** Tara Hluchy, AB

Research Awards:

Len Hiebert Environmental Health Award

- *An Ethical Dilemma of Embryotic Stem Cell Research*
Olga Ostafiichuk
Cape Breton University

National Collaborating Centre for Environmental Health (NCCEH) – Ron de Burger Student Award: This award is for students enrolled in Canadian post-secondary institutions offering a Public Health Inspection (PHI) program or a degree in public health. This award is intended for students of public health to develop awareness and promote critical analysis of environmental health issues by creating a brief evidence review. Up to five (5) awards are made available annually. Successful applicants are awarded a certificate and a cheque in the amount of \$500.

In 2019 up to three prizes of \$700 will be awarded for outstanding short knowledge translation papers addressing an environmental public health problem. Winners will be given the opportunity to write a blog post for the NCCEH website highlighting their paper, and a chance to present their work as part of the NCCEH seminar series.

The 2018 award recipients were:

- *Exploring the Relationship between the Built Environment and Social Isolation and Loneliness: Implications for Public Policy*
Amber Gillespie
University of Guelph, Master of Public Health Summary
- *Beyond Zoonosis: The Mental Health Impacts of Rat Exposure of Inner-City Residents* **Raymond Lam**
The University of British Columbia – Master of Science in Occupational and Environmental Hygiene Summary. Full document.
- *Computer Keyboards Transmitting More Than Words: A Knowledge Synthesis of Computer Keyboards in Hospitals as a Reservoir for Methicillin-resistant Staphylococcus aureus Infection*
Saarah Hussain
University of Guelph, Master of Public Health Summary

Products:

The EHFC have available for sale TempSafe® educational food safety materials which are available in magnets, clings, stickers, label buttons and large display formats. There is an option to include health agency information at the top of the product chosen for a nominal fee. The products are currently available in English, French and Spanish. The Board continues to offer large discounts for orders of 1,500 or more which allows for health agencies to combine orders to take advantage of the savings. The EHFC receives a small percentage of all sales from the current printer.



Charity Fund Raising:

During the past year the Board has met with like-minded non-profits to explore partnering on a international aid project for 2019. The Board Trustees participated in various fundraising events for the EHFC in 2018:



The CIPHI National Executive Council & the 2018 Conference Committee supported an EHFC sponsored silent auction.

The CIPHI Branches & several exhibitors as well as EHFC Board Trustees donated some terrific items.

The conference delegates raised \$1,835.



The EHFC Board approved a \$5,000 bursary available to students from the six CIPHI accredited schools to attend the 2018 National CIPHI AEC, Saskatoon, SK.

EHFC Chair Pamela Scharfe with Abimbola Olaobaju (L) & Elisabeth Muksmana, First Nations University students who were able to attend the conference through financial sponsorship from the EHFC.



The customary kick off to the ON Br Conference is the Annual Golf Tournament held Sept 30, 2018. The EHFC Board appreciated the opportunity to partner with the conference hosts—Middlesex London Health Unit & CIPHI ON Branch to fundraise \$400 at the event.

The 3rd annual “putt off” contest was held to honour the memory of long time Board Trustee and avid golfer Ron de Burger. Ron’s son Dave, wife Fran & sister participated in the day & ran the contest.

30th Anniversary:

In 2019, the EHFC will be celebrating our 30th year as CIPHI's charity, and the Board has been planning ways to recognize this important anniversary. The Board has also set a goal to raise \$30,000 this year so that we can create two new endowment funds: (1) to support students enrolled at the CIPHI accredited academic institutions, to attend the National CIPHI AEC up to \$5,000 annually, and (2) partner with like-minded non-profits to support an annual environmental public health aid project within Canada or internationally. An invitation was mailed out in the spring inviting CIPHI members to donate \$30 in celebration of our anniversary. A mosaic banner will be created using the photos of the donors.

As part of our anniversary the Board created an anniversary logo; updated our website www.ehfc.ca; created a Blog to share current information; and creation of a historical newsletter at the end of the year that will include our 30-year history and the celebratory events held through the year.

Communications:

The Board of Trustees also continue to administer a Facebook page and a Twitter account and have created an Instagram page and a LinkedIn account.

www.ehfc.ca



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CIPHI Environmental Health Foundation of Canada

Respectfully Submitted,

Pamela L. Scharfe

Pamela Scharfe, CPHI(C)
Chair, Board of Trustees
The Environmental Health Foundation of Canada
The Charitable Division of CIPHI